



The executive board has openings for chair positions for the 2017-2018 PTA Board. If you would like to be a part of the Mary Jo Sheppard PTA Board, this is your opportunity. We need parents/guardians that are ready to be part of the team to support our students, families and staff. This is not a huge time commitment, we can use you whether you work FT, PT or are a home/family management executive!

Please mark the position(s) below that you are interested in. If you are interested in more than one position, please number the order in which you prefer to help. Be sure to include your name, e-mail, phone number and address so that we may contact you. Thank you for volunteering!

___ **Hospitality** ~ Organize a clothing drive and volunteers based on the needs of the MISD clothes closet. Coordinate resources and volunteers to serve cookies at MJS music programs. Coordinate resources and volunteers to serve water and snacks at community events.

___ **Reflections/Arts in Education** ~ Promote the Nation PTA Reflections program on our campus, select a panel of judges, and help students prepare their submissions as required by the contest guidelines. Organize a celebration for our campus participants and submit the winning participants to council.

___ **Spirit Wear** ~ Develop designs for spirit wear utilizing vendors or other resources. Organize spirit wear orders and oversee sales at various events throughout the year.

All board members are responsible for the following:

Attend all Executive and General Meetings; Submit a Plan of work to the Executive Board for approval prior to beginning any committee work; Organize a committee consisting of at least 3 paid PTA members to assist with carrying out the duties of your position; Be a graduate of Leader Orientation by October 15th in the year in which you are first elected or appointed to the board; Sign and adopt the conflict of interest policy annually; Have all letters approved by the Principal and President prior to sending anything home to the parents, but most of all... Have a great year and get to know the students and staff - you do make a difference.

****Please note as stated in Article VIII: Section 2 of the bylaws- No officer shall serve in the same office for more than 2 consecutive terms.****

**Please fill out the information on the back of this form and return in your child's folder or contact
Kristie Schrack ~ president@mjspta.com**

NAME: _____

STUDENT NAME(S)/GRADE _____

ADDRESS: _____

CELL PHONE: _____ HOME PHONE: _____

E-MAIL: _____

We thank you in advance for wanting to be an integral part of your child's education!!!!

Kristie Schrack

PTA President 2017-2018

Mary Jo Sheppard Elementary

president@mjspta.com